SANDUSKY COUNTY REGIONAL AIRPORT AUTHORITY - 1500 County Road 220, CLYDE, OH 43410

BOARD MEETING MINUTES - FINAL

Meeting: Board of Trustees **Location:** Sandusky County Regional Airport **21-May-26**

Trustees Present: Tom Kern, President; Rebecca Knieriemen, Vice President; Sam Sutter **Time: 3:40 p.m.-4:25 p.m.**

Other Attendees: Rick Holland, Holland CPA

SCRAA Staff: Michael Russell, Manager; Melissa Popov, Secretary/Treasurer **Not Present:** R. Farmer; P. Smith; J. Heldt, CHA

AGENDA ITEMS:	BRIEF DESCRIPTION/ACTION STEPS:	PERSON RESPONSIBLE:	COST:	MOTION/VOTE:
Call Meeting to Order & Roll Call		T. Kern		
Recognition of Guests		T. Kern		
* Secretary's Report	Review of Apr 16, 2026 meeting minutes	T. Kern		Motion to accept Apr 2026 meeting minutes as presented: **Motion:** S .Sutter; **2nd**. R. Knieriemen All approved.
* Treasurer's Report	Holland CPA reviewed the Apr 2026 financials; nothing significant to report.	R.Holland		Motion to accept and approve Apr 2026 financials as presented: **Motion:** R.Knieriemenr; **2nd.:** S. Sutter All approved.
Consultant's Report	See attached report	J. Heldt		
Standing Committees				
Audit/Finance	Nothing significant to report. Airport requirements for county audit complete; Airport annual audit to begin in JUN. Manager requests salaried employee percentage rate considerations for 2027.	S. Sutter/M. Russell		
Long Range Planning	Nothing significant to report.	T. Kern		
Marketing	Nothing significant to report. Continued discussion regarding flight simulator and some of the operational and maintenance challenges with ownership.	R. Farmer		
Regulatory Development	Per Manager discussion with Kalida Truck, new SRE forecast to arrive mid-SEP26.	P. Smith		
Airport Manager's Report / Land Management	See attached report > Fuel on hand as of Apr 1, 2026 ^ 100LL: 2,165 ^ Jet A: 3,149 > Fuel on hand as of Apr 31, 2026-based on meter readings ^ 100LL: 2,897 ^ Jet A: 1,387	M. Russell		
Current Business	**Expiring Leases-**BSMH lease remains in negotiation; Condo Hangar month rental terminated due to completed sale of hangar. **Property Tax-**awaiting State of Ohio Auditor decision. **SCRAA Bylaws-**final reviews complete, awaiting legal review before Board vote.	T. Kern		
Comments from Board Members	Audit/Finance-salaried employee percentage rate to be revisited at later meeting.	T. Kern		
Comments from Public		S. Miller		

Executive Session	N/A			
Adjournment	Adjourned: 4:52 p.m.	T. Kern		Motion to call Adjournment;
				Approved
Submitted by:	Melissa Popov			