SANDUSKY COUNTY REGIONAL AIRPORT AUTHORITY - 1500 County Road 220, CLYDE, OH 43410

BOARD MEETING MINUTES - FINAL

Meeting: Board of Trustees **Location:** Sandusky County Regional Airport **20-Aug-26**

Trustees Present: Tom Kern, President; Rebecca Knieriemen, Vice President; Paul Smith; Rich Farmer; Sam Sutter **Time: 3:25 p.m.-4:23 p.m.**

Other Attendees: Rick Holland, Holland CPA

SCRAA Staff: Michael Russell, Manager **Not Present:** J. Heldt, CHA; M. Popov, Sec/Treas; S. Miller, County Commissioner

AGENDA ITEMS:	BRIEF DESCRIPTION/ACTION STEPS:	PERSON RESPONSIBLE:	COST:	MOTION/VOTE:
Call Meeting to Order & Roll Call		T. Kern		
Recognition of Guests		T. Kern		
* Secretary's Report	Review of July 16, 2026 meeting minutes	T. Kern		Motion to accept July 2026 meeting minutes as presented: **Motion:** R. Farmer; **2nd:** R. Knieriemen All approved.
* Treasurer's Report	See attached report; gain on sale of fixed asset changed to correctly identify the gain and not the cash received	R.Holland		Motion to accept and approve July 2026 financials as presented: **Motion:** R. Farmer; **2nd:** R. Knieriemen All approved.
Consultant's Report	See attached report	J. Heldt		
Standing Committees Audit/Finance	Airport audit underway; nothing significant to report. Announcement to begin preliminary efforts for 2027 budget.	S. Sutter		
Long Range Planning	Manager presented the forecast plan of action by MetroHealth for the emplacement of the new MOU for PTN crews. MetroHealth representatives have requested to present at SEP board meeting.	T. Kern		
Marketing	Nothing significant to report.	R. Farmer		
Regulatory Development	See attached CHA report.	P. Smith		
Airport Manager's Report / Land Management	See attached report > Fuel on hand as of July 1, 2026 ^ 100LL: 1,078 ^ Jet A: 4,225	M. Russell		
	> Fuel on hand as of July 31, 2026-based on meter readings ^ 100LL: 1,493 ^ Jet A: 4,907 **Equipment:** **Batwing** - external agency request to purchase, maximum $3,500. **Telephone Lines** - Frontier has notified of upcoming changes in the use of copper lines/PBX trunks, etc for hard-wired telephone services. **Septic System** - sewage pump in lift pit out of service, requires replacement.			

Current Business	**Expiring Leases:** BSMH lease remains with attorneys due to confusion regarding previously agreed upon terms of contract. **Property Tax:** awaiting State of Ohio Auditor decision.	T. Kern		
Comments from Board Members	**PTN MOU** - Manager directed to notify MetroHealth of board concurrence to present at next meeting. **Batwing** - Manager directed to RETAIN and notify of no desire to sell. **Telephone Lines/Service** - Manager advised to reach out to several companies for options/alternatives. **Septic System** - other local companies recommended for outreach to Manager for comparative pricing.	T. Kern		
Comments from Public	N/A	S. Miller		
Executive Session	N/A			
Adjournment	Adjourned: 4:23 p.m.	T. Kern		Motion to call Adjournment;
				Approved
Submitted by:	Michael Russell			